

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**February 6, 2013
3:00 P.M.**

Committee Members Present: Debbie Mahaffee, Ann Pascoe, Linda Beard,
Pam Horak, Carol Stair

Committee Members Absent: Robert Kelly

CSB Staff: Cora Swett

Regional Human Rights Advocate – Kevin Paluszak

LHRC Affiliates Present:

Family Insight – Terry Hoban

Matthew's Center – Keith King

Community Concept – Peter Whang, Donalda Jones

ARC Greater Prince William-INSIGHT – Susan Rudolph, Christina Nicol,
Tomica Timmons

Angel of Hope MH Center – Emilio Rodriguez

Destiny's Place – Chantay Anderson

Estelle/Jireh, LLC – Brenda Jenkins

VOA Chesapeake – Candace Vanderwater, Carrie Corte

Human Rights Advocate: Kevin Palusak

Behavior Consultants:

Alternative Path Training School – Emilia Formosa

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on February 6, 2013 at 3:00 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

NOTE: Letters were received announcing/informing the Prince William LHRC of a new service location as follows:

HaynesView, LLC has a new location for their licensed residential and community day support program. The proposed opening is scheduled for February 28, 2013 at 10816 Heaven Scent Lane, Manassas, Virginia 20110.

Community Concepts, Inc. on March 1, 2013 is opening a new group home located at 12729 Knightsbridge Place Drive, Woodbridge, VA. 22192.

NOTIFICATION TO THE PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE OF AN ADDITIONAL SERVICE TO THE LICENSE OF FAMILY INSIGHT, INC.

Terry Hoban informed the Committee that Family Insight, Inc. has expanded their services to include Outpatient Services for adolescents. These services are added to their current license to provide In-Home and Mental Health Support services.

**APPROVED BEHAVIORAL INTERVENTION PROGRAM FOR
MATTHEW'S CENTER**

RESOLUTION 02-06-01

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Human Rights Regulations require approval of behavioral intervention and crisis intervention training of program staff that could effect the rights of one or more individuals; and

WHEREAS, the Matthew's Center desires to align their procedures and practices with strategies that are consistent with Applies Behavior Analysis; and

WHEREAS, through research, Matthew's Center has determined that the curriculum of Safety-Care best supports applicable regulatory principles found in the Human Rights Regulations promulgated by the Department of Behavioral Health and Developments Services; and

WHEREAS, the Matthew's Center does hereby request that the Prince William Local Human Rights Committee approve their choice of Safety-Care for their Physical Management and Crisis Intervention System.

NOW, THEREFORE, BE IT RESOVED that the Prince William Local Human Rights Committee does hereby approve Matthew's Center choice of Safety-Care for their physical management and crisis intervention system.

Vote:

Ayes--Mahaffee, Pascoe, Beard, Horak, Stair

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting—Kelly

APPROVAL OF MINUTES

RESOLUTION 02-06-02

MOTION: Beard

SECOND: Stair

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of January 9, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the January 9, 2013 meeting.

Vote:

Ayes--Mahaffee, Pascoe, Beard, Horak, Stair

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting—Kelly

**RATIFIED ACTIONS TAKEN BY APPOINTED COMMITTEE DUE TO
LACK OF QUORUM AT THE JANUARY 9, 2013 MEETING**

RESOLUTION 02-06-03

MOTION: Beard

SECOND: Stair

WHEREAS, due to lack of a quorum of the full Committee, a Sub-Committee of the Local Human Rights Committee was obtained for the meeting on January 9, 2013; and

WHEREAS, ratification of the actions of the Sub-Committee on January 9, 2013 is required by a quorum of the full membership of the Prince William Local Human Rights Committee; and

WHEREAS, the following actions were taken by the Sub-Committee on January 9, 2013:

- **APPROVED MINUTES OF DECEMBER 5, 2012**
- **APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEANA F.**
- **APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOSH M.**
- **APPROVED RESTRICTIVE BEHAVIOR PLAN FOR TEVY M.**
- **APPROVED RESTRICTIVE BEHAVIOR PLAN FOR NATHAN J.**
- **APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.**
- **APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.**

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby ratify the actions taken by the Sub-Committee on January 9, 2013, as stated above.

Vote:

Ayes—Mahaffee, Pascoe, Beard, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Kelly

AUTHORIZED CLOSED SESSION

RESOLUTION 02-06-04

MOTION: Pascoe

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Mahaffee, Pascoe, Beard, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Kelly

CERTIFICATION OF CLOSED SESSION

RESOLUTION 02-06-05

MOTION: Beard

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Mahaffee, Beard, Pascoe, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Kelly

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Reviewed Updates For N.J. and R.A.

The Committee had additional questions regarding the response for N. J. and R. A. that will be addressed by the programs.

APPROVED CONTINUED RESTRICTIVE BEHAVIOR PLAN FOR AMIR H.

RESOLUTION 02-06-06

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Amir H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Amir H. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Amir H.

Vote:

Ayes—Mahaffee, Beard, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

**APPROVED EMERGENCY RESTRICTIVE BEHAVIOR PLAN FOR
ETHAN K.**

RESOLUTION 02-06-07

MOTION: Beard

SECOND: Stair

WHEREAS, the Emergency Restrictive Behavior Plan for Ethan K. has not been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, because of the immediate need for the Restrictive Behavior Plan for Ethan K. it is being presented to the Prince William Local Human Rights Committee for approval prior to a review by the Behavior Management Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Ethan K. contingent upon the review and approval by the Behavior Management Committee.

Vote:

Ayes—Mahaffee, Beard, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR MONIQUE A.**

RESOLUTION 02-06-08

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Monique A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Monique A. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Monique A

Vote:

Ayes—Mahaffee, Beard, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR RENE D.

RESOLUTION 02-06-09

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Mahaffee, Beard, Stair, Horak

Nays--None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR CHARLES A.

RESOLUTION 02-06-10

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Charles A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Charles A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Charles A.

Vote:

Ayes—Mahaffee, Beard, Horak, Stair

Nays--None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR DAVID H.

RESOLUTION 02-06-11

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for David H.

Vote:

Ayes—Mahaffee, Beard, Stair, Horak

Nays--None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR CRISTOBAL G.

RESOLUTION 02-06-12

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Cristobal G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Cristobal G. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Cristobal G.

Vote:

Ayes—Mahaffee, Beard, Stair, Horak

Nays--None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR JUSTIN W.

RESOLUTION 02-06-13

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Justin W.

Vote:

Ayes—Mahaffee, Beard, Pascoe, Stair, Horak, Kelly

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR KATHERINE H.

RESOLUTION 02-06-14

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Katherine H.

Vote:

Ayes—Mahaffee, Beard, Stair, Horak,

Nays--None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting --Kelly

ANNUAL PROGRAM REVIEW

Didlake, Inc. – This program will be on next month's agenda.

Angels of Hope Mental Health Center -

Emilio Rodriguez presented the reports for Angels of Hope Mental Health Center.

HUMAN RIGHTS ADVOCATE REPORT

The Regional Advocate, Kevin Paluszak, reported about his visits to Calvary Counseling and Crossroads Counseling. He also informed the Committee and Estelle Place and Jireh Place are in the process of becoming separate programs.

PROGRAM VISITS TO AFFILIATE PROGRAMS

The January 17, 2013 visit to the Oakhurst Group Home operated by Volunteers of America was cancelled due to inclement weather. The visit was rescheduled to February 21, 2013 at 4:30 p.m..

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 02-06-15

MOTION: Stair
SECOND: Mahaffee

There being no further business to discuss, the February 6, 2013 meeting of the Local Human Rights Committee was adjourned at 6:25 p.m.

Vote:

Ayes—Mahaffee, Beard, Horak, Stair

Nays—None

Absent During Vote—Pascoe

Absent From Meeting – Kelly
